

Central Indiana Regional Development Authority
December 2, 2016
3:00 pm
Metropolitan Board of Realtors
1912 N. Meridian Street, Indianapolis, IN

Committee Members Present, Representing Quorum:

Tavonna Askew, City of Indianapolis
Chris Pryor, City of Carmel
Jack Russell, City of Westfield
Bill Sheldrake, City of Indianapolis

Others Present:

Anna Gremling, MPO
Sean Northup, MPO
Ryan Wilhite, MPO
Taylor Firestine, MPO
Chris Steinmetz, City of Indianapolis, OCC

I. Welcome and Introductions

Pryor called the meeting to order at 3:05 PM.
Introductions were made around the room.

II. Meeting Minutes

Gremling noted one correction to March meeting minutes; date incorrectly stated 2015 instead of 2016.
MOTION by Sheldrake to approve meeting minutes with correction, SECOND by Russell.

III. Bylaws

Wilhite reviewed the bylaws with the committee. **Sheldrake** commented that the municipal indemnification ordinance language should be added, as well as specification with respect to conflict of interest in purchasing decisions. **Askew** recommended striking “unanimous” and replacing with “pursuant to” in language under Section 4.03 (a). Discussion followed on need for financial and budgetary information to be outlined within the bylaws. The cost of dues is determined by the board—**Sheldrake** requests defining how dues are based. **Gremling** noted that the MPO defines dues based on population, but would be open to other options. **Wilhite** notes that if the CIRDA adopts this approach, excluded municipalities under the Unigov statute would need to be included. **Sheldrake** says that the board should be presented a budget for review and approval prior to the start of the next fiscal year, reflecting the realities of member municipalities. **Askew** agrees, noting that the budget should be reviewed annually and presented in meetings. **Gremling** recommends drafting a budget prior to the next meeting for the 2018 budget cycle. **Wilhite** agrees to review language regarding unpaid dues and transfers for projects. **Askew** asks for clarification on use of the term “proxy.” **Gremling** suggested that if the proxy clause is used, a written

notification should be made prior to the meeting. Members in agreement that this language should be expanded to include a “designated proxy,” per appointment authority approval. **Wilhite** says the language is dictated by statute, but will check to see if clarification can be added. **Northup** asks if bylaws language can be more restrictive than statute. **Steinmetz** noted that as a “general rule,” local regulations can be more restrictive than the state’s. **Askew** asks if the group has legal counsel to the RDA, with Gremling noting that **Steinmetz** is the DMD/MPO counsel. **Sheldrake** and **Askew** agree that they are comfortable with OCC representation, but believe language should be added to include the possibility of outside council, which may be warranted for larger issues. **Askew, Sheldrake,** and **Wilhite** discuss term limits. **Wilhite** says language can be added. **Sheldrake** requests that aforementioned financial additions should be made as soon as possible. **Northup** and **Gremling** agree that this can be done, with actual expenses presented at the January meeting.

IV. *City of Indianapolis Agreement*

Gremling introduces item. Copies of the resolution, provided by **Steinmetz**, are distributed around the table. **Gremling** notes that items for approval should be vetted by appointment authority prior to RDC meetings. **Askew** asks about funding deadlines, with **Gremling** saying that it would be best to finalize as soon as possible, as funds should be spent by June 30th. **Sheldrake** questioned if passing the resolution will have long-term policy impacts. **Gremling** notes that it can be written mutually at any point in time for any member municipalities. **MOTION by Askew, SECOND by Pryor to approve MOU agreement with the City of Indianapolis**

V. *Next Steps*

Bylaw edits discussed should be reviewed as soon as possible. **Wilhite** notes that elections will be at the next meeting, January 25, 2017. The slate will be distributed before that meeting.

VI. *Other Items of Business*

Pryor comments on mixed-response to Regional Cities funds from members of the General Assembly. Will monitor developments at the Statehouse, as the 2017 Legislative Session begins in January.

VII. *Adjournment*

MOTION by Pryor, SECOND by Sheldrake to adjourn the meeting at 4:20 pm.