

**Central Indiana Regional Development Authority**  
**Meeting Minutes**  
**December 14, 2017**  
3:00 p.m.  
MIBOR Board Room  
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present, Representing Quorum:

Tavonna Askew, City of Indianapolis  
Keith Lauter, City of Greenwood  
Chris Pryor, City of Carmel

Others Present:

Anna Gremling, Indianapolis Metropolitan Planning Organization (MPO)  
Sean Northup, MPO  
Taylor Firestine, MPO  
Chris Steinmetz, City of Indianapolis—Office of Corporation Counsel (OCC)  
Rich Overmoyer, Fourth Economy  
Philip Roth, Central Indiana Regional Transportation Authority (CIRTA)

1. ***Welcome and Introductions***

**Chris Pryor** called the meeting to order at 3:05 p.m. and introductions were made around the room.

ITEMS FOR APPROVAL

2. ***Meeting Minutes***

**MOTION by Tavonna Askew to approve meeting minutes from October 24, 2017, SECOND by Keith Lauter.**

3. ***Resolution 2017-RDA-013 Legal Services***

**Anna Gremling** introduced second item for approval.

**Chris Steinmetz** explained revisions made to the original resolution and memorandum of understanding (MOU) that was presented for approval at the August 24, 2017 board meeting. The board tabled the agreement to negotiate billing. The revised agreement reflects accurate hourly rate, based on lowest bid for conflict services with the City of Indianapolis OCC.

Discussion ensued on the “not to exceed \$10,000” stipulation of the agreement. It was suggested that additional language clarifying this and other provisions would be beneficial. **Gremling** mentioned that because the Indiana Economic Development Corporation (IEDC) grant was extended, concerns can be addressed and resolution and MOU revised for approval at the February 2018 meeting.

**MOTION by Keith Lauter to table Resolution 2017-RDA-013, SECOND by Tavonna Askew.**

STATUS REPORTS

4. ***Financial Update***

**Sean Northup** presented the financial report, as of December 14, 2017.

5. ***Website and Branding Update***

**Taylor Firestine** updated board on Matchbook Creative’s work on branding and website development, including a walk-through of the website and samples of branding materials.

6. ***MetroQuest Update***

**Anna Gremling** updated the board on the contract with Envision Sustainability Tools (MetroQuest) for public engagement. The actual RDA contribution was approximately \$7,000, which was approximately \$10,000 less than the approved amount.

7. ***Strategic Plan Update***

**Rich Overmoyer** presented update on development of a Regional Economic Competitiveness Strategy which was presented earlier in the week to the Indianapolis Regional Transportation Council (IRTC) Administrative Committee. It was suggested that a guide defining acronyms used in the region would be beneficial. As a regional convener, the MPO would assist the RDA and partners in setting regional goals and identifying projects. CEDS and EDD discussion.

Discussion ensued on existing gaps, including the need for an Economic Development Administration (EDA)-designated Economic Development District (EDD) in Central Indiana. **Tavonna Askew** suggested explicitly stating the scope of the process in the plan’s executive summary for public to understand what was and was not considered. Engaging a diverse cross-section of the region into the decision-making process was highlighted as an opportunity for improvement. **Overmoyer** stated that a document will be provided before the February 2018 board meeting.

**Sean Northup** and **Rich Overmoyer** defined projected timeline of simultaneous regional strategic planning activities.

OTHER ITEMS OF BUSINESS

8. ***2018 Meeting Schedule***

**Anna Gremling** reminded board members to confirm availability for 2018 meeting dates. Once confirmed, office schedule will be emailed to members and made public.

The Ball State University Center for Business & Economic Research *Regional Cities Initiative: Preliminary Economic Impacts* study was distributed to board members.

9. ***Adjournment***

**MOTION by Tavonna Askew to adjourn meeting, SECOND by Keith Lauter.**

Meeting adjourned at 4:13 p.m.