

Central Indiana Regional Development Authority
Meeting Minutes
August 23, 2018
3:00 p.m.
MIBOR Board Room
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present, Representing Quorum:

Keith Lauter, City of Greenwood
Chris Pryor, City of Carmel
Bill Sheldrake, City of Indianapolis

Others Present:

Anna Gremling, Indianapolis Metropolitan Planning Organization (MPO)
Sean Northup, MPO
Taylor Firestine, MPO
Chris Steinmetz, City of Indianapolis—Office of Corporation Counsel (OCC)
Rusty Carr, City of Indianapolis—Department of Metropolitan Development (DMD)
Kim Irwin, Health by Design

1. ***Welcome and Introductions***

Chris Pryor called the meeting to order at 3:05 p.m. and introductions were made around the room.

ITEMS FOR APPROVAL

2. ***Meeting Minutes***

MOTION by Keith Lauter to approve meeting minutes from December 14, 2017, SECOND by Bill Sheldrake.

3. ***Resolution 2017-RDA-013 Legal Services***

Anna Gremling introduced second item for consideration.

This resolution was tabled at the December 14, 2017 meeting.

MOTION by Bill Sheldrake to un-table Resolution 2017-RDA-013, SECOND by Keith Lauter.

Chris Steinmetz discussed previous conversation on Indianapolis providing legal services through a memorandum of understanding. **Gremling** provided historical context—at the December 14th RDA meeting, there was a discussion on whether legal services should be charged as a flat rate or not. In 2018, invoices were received with the City of Indianapolis asking to receive a credit for providing legal services for \$10,000, therefore reducing their 2018 dues by \$10,000. This was not agreed upon, because annual legal fees may not amount to \$10,000 annually.

Gremling mentioned she could reissue 2018 invoices to those communities who haven't paid, but those who have, can be credited for 2019 dues. The 2018 budget would be amended to strike legal expenditures entirely.

MOTION by Keith Lauter to adjust budget to remove legal services and refund dues to those municipalities that have already paid, SECOND by Bill Sheldrake.

Steinmetz recommended tabling Resolution 2017-RDA-013 permanently.

MOTION by Bill Shelldrake to permanently table Resolution 2017-RDA-013, SECOND by Keith Lauter.

4. **Resolution 2018-RDA-003 Legal Services MOU**

Discussion ensued on whether the RDA has legal representation? Discussion between **Bill Shelldrake**, **Anna Gremling**, and **Chris Steinmetz** on RDA's legal representation. All agreed a memorandum of understanding is necessary. **Gremling** suggests sending it out for comments before the planned October meeting.

MOTION by Bill Shelldrake to revise Resolution 2018-RDA-003 to reflect discussion by the board that City of Indianapolis will provide legal services and representation, as needed, for RDA board, SECOND by Keith Lauter.

5. **Resolution 2018-RDA-002 Audit**

Rusty Carr discussed audit by London Witte Group (LWG), including necessary edits.

Chris Steinmetz drafted resolution to ratify Lauter's execution of the engagement letter. **Steinmetz** agreed to incorporate language noting three errors:

- \$42 million allocated to CIRDA (p. 6 of "Notes to the Financial Statements" portion of the audit report—\$42 million is the total amount allocated to RDAs across the state;
- Statement that reads, "since the inception of the RDA, there have been no contracts awards for approved projects within Center Indiana (p. 7 of "Notes to the Financial Statements" portion of the audit report); and
- Statement that reads, "we intend to distribute report onto to your management (p. 22 of overall packet presented at this meeting).

MOTION by Keith Lauter to approve Resolution 2018-RDA-002, contingent on LWG correcting noted errors and to retroactively engage LWG, SECOND by Bill Shelldrake.

6. **Resolution 2018-RDA-001 Blue Line Letter of Support**

Anna Gremling described the Blue Line letter of support that would help supplement IndyGo's Small Starts Application.

MOTION by Bill Shelldrake to approve Resolution 2018-RDA-001, SECOND by Keith Lauter.

7. **Elections**

MOTION by Bill Shelldrake to retain current officers, SECOND by Keith Lauter.

STATUS REPORTS

8. ***Meeting Notes from 2/22/2018***

Taylor Firestine reviewed unofficial meeting notes from February 22, 2018. The board and guests had no questions.

9. ***Financial Report/2019 Scenarios***

Sean Northup noted that LWG's invoice has not yet been coded in the financial tracking system.

Northup presented three scenarios for the RDA in 2019 and their relationship to the MPO Strategic Plan recommendations, including the possibility of the RDA being designated as the region's Economic

Development District (EDD) through the Comprehensive Economic Development Strategy (CEDS) process. The RDA could be the agency to carry out this effort.

Some discussion was had between **Keith Lauter**, **Bill Sheldrake**, and **Anna Gremling** on regional economic development from other stakeholders in Central Indiana. Prevailing thought is a need to improve cooperation regionally on economic development. Due to 2019 being a local election year, conversations on the RDA as CEDS implementer would likely be postponed until 2020.

Gremling mentioned that she is consulting with the Indiana Economic Development Corporation (IEDC) on auditing budgets as well as five-member board representation requirement.

MOTION by Keith Lauter to approve Scenario 2 budget, adjusted for legal services, SECOND by Bill Sheldrake.

10. **Strategic Plan Update**

Sean Northup presented recommendations from RDA Strategic Plan, prepared by Fourth Economy. Document outlines the outstanding needs that the RDA could help fulfill for regional economic development.

Bill Sheldrake proposed to accept and approve the RDA Strategic Plan with the caveat that more consideration should be taken in the role of the RDA in updating the CEDS.

MOTION by Bill Sheldrake to approve the RDA Strategic Plan, SECOND by Keith Lauter.

11. **RDA Schedule/Meeting Frequency**

Anna Gremling requested that the RDA board meeting schedule be revisited.

Bill Sheldrake suggested meeting only when agenda items of business necessitate with a preference for different dates and times than what was decided upon earlier in the year. **Taylor Firestine** agreed to follow-up with board members using Doodle.

Sean Northup asked if there are any status updates that the RDA would like to be privy to moving forward. **Sheldrake** answered that he would be interested in hearing more regional planning efforts. **Gremling** agreed that these updates can be provided moving forward.

OTHER ITEMS OF BUSINESS

12. **Greater Indianapolis Progress Committee**

Chris Pryor mentioned that GIPC is looking at regional taxation at the Indy Chamber Inclusive Growth presentation.

13. **Adjournment**

MOTION by Bill Sheldrake to adjourn meeting, SECOND by Keith Lauter.

Meeting adjourned at 5:00 p.m.